

IT and Digital Courses - Upcoming Course Dates for 2024/25

Date	Course	Location	Price (per person)
September 2024			
30 September & 1 October 2024	Introduction to Microsoft Project	Dunfermline	£345
26 September 2024	Microsoft Excel - Introduction	Dunfermline	£195
October 2024			
3 October 2024	Microsoft Excel - Intermediate	Dunfermline	£195
31 October	Microsoft SharePoint Online Introduction	Dunfermline	£195
November 2024			
28 November 2024	Microsoft Excel – Introduction	Dunfermline	£195
December 2024			
5 December 2024	Microsoft Excel - Intermediate	Dunfermline	£195
March 2025			
6 March 2025	Microsoft Excel – Introduction	Dunfermline	£195
13 March 2025	Microsoft Excel - Intermediate	Dunfermline	£195
17 & 18 March 2025	Introduction to Microsoft Project	Dunfermline	£345
27 March 2025	Microsoft SharePoint Online Introduction	Dunfermline	£145
May 2025			
22 May 2025	Microsoft Excel – Introduction	Dunfermline	£195
29 May 2025	Microsoft Excel - Intermediate	Dunfermline	£195

The following courses are also available, subject to demand:

- Introduction to Computer Skills
- Microsoft Excel - Advanced
- Intermediate Microsoft Project
- Microsoft Outlook
- Master Class – Formulas and Functions
- Master Class – Summarising with Lists
- Microsoft Power BI – Introduction/Intermediate/Advanced
- Microsoft Excel Charts, Graphs and Dashboards
- Analysing and Presenting Data with Excel
- Visual Basic for Excel Applications
- Microsoft Word – Introduction/Intermediate
- Microsoft Outlook
- Microsoft Powerpoint

If you don't see what you are looking for, please contact us to discuss your requirements, as we can also deliver bespoke courses to meet individual company needs either at our purpose-built training and conferencing venue, [Carnegie Conference Centre](#), or at your own premises.

To book your place, or find out more about our other IT short courses, please call **0344 248 0153** or email sales@fife.ac.uk